



# BORNEO HOUSING MORTGAGE FINANCE BERHAD

(Company No. 025457-V)

Lot 13499-13501, Section 65, KTLD, Medan Hamizan, Jalan Tun Abdul Rahman Yaakub,

Petra Jaya, 93050 Kuching

P O Box 1019 93720 Kuching

Telephone No. 082 – 512888 Fax No. 082 – 512899

Email: [loandepk-kch@bhmf.my](mailto:loandepk-kch@bhmf.my)

(For residential and commercial property)

## 1. PERSONAL PARTICULARS

(a) Full Name: (Mr/Madam/Miss) \_\_\_\_\_

(b) Mykad No.  Old IC No.

(c) Date of Birth: (DD/MM/YY)  -  -

(d) Race: \_\_\_\_\_ Occupation: \_\_\_\_\_

(e) Marital Status:  Married  Single  Others

(f) No & ages of children: \_\_\_\_\_

(g) Residential Address: \_\_\_\_\_

(h) Correspondence Address: \_\_\_\_\_

(i) Tel No: Home: \_\_\_\_\_ Office: \_\_\_\_\_ Mobile: \_\_\_\_\_ Fax: \_\_\_\_\_

(j) Spouse's Name: \_\_\_\_\_

(k) Spouse's Occupation: \_\_\_\_\_

Spouse's Employer: \_\_\_\_\_

(l) Mykad No:  Old IC No:

### FOR OFFICE USE ONLY

LPF : RM

BSF : RM

OFFICER:

RT. NO:

RT. NO:

DATE:

## 2. FACILITIES APPLIED FOR

- (a) Amount applied: RM \_\_\_\_\_ Repayment Period: \_\_\_\_\_ years
- (b) Purpose of loan:  Purchase from Developer/Vendor  Building own house  
 Refinance from other sources/Re-mortgage  Additional works
- (c) MDTA:  Yes  No

## 3. SECURITY DETAILS FOR LOAN

- (a) Location of Property: \_\_\_\_\_  
(Lot No/Housing Estate/District/Town)
- (b) Type of Property: \_\_\_\_\_ No. of Storey: \_\_\_\_\_  
(e.g. Terrace, semi-detached, detached, apartment, condominium)
- (c) Title Deed particulars:  Parent Title deed  Individual Title Deed  
Title Deed No: \_\_\_\_\_ Leasehold period: \_\_\_\_\_  
Remaining Lease: \_\_\_\_\_ Land area: \_\_\_\_\_
- (d) Type of Land:  Kampong  Native Area  Mixed Zone
- (e) Building Status:  Yet to be built  Under Construction  Completed  
Date of completion/OP issued: \_\_\_\_\_ Cost of Land: RM \_\_\_\_\_  
Cost of Building: RM \_\_\_\_\_ Cost of Extension/Improvement: RM \_\_\_\_\_  
Total Cost of Property: RM \_\_\_\_\_ Cash/Deposit Paid: RM \_\_\_\_\_
- (f) Name & address of Vendor/Developer/Contractor: \_\_\_\_\_  
\_\_\_\_\_

(g) Property is presently charged to \_\_\_\_\_ under A/C No. \_\_\_\_\_

for RM \_\_\_\_\_ Latest Balance Outstanding: RM \_\_\_\_\_

(h) State how arrangements can be made for inspection of property:

Name of person to contact: \_\_\_\_\_

Tel no: Home: \_\_\_\_\_ Office: \_\_\_\_\_ Mobile: \_\_\_\_\_

#### 4. INCOME

(a) Name of Company/Employer: \_\_\_\_\_

(b) Nature of Business/Position Held: \_\_\_\_\_

(c) Date of Establishment/Joining: \_\_\_\_\_

(d) Business/Office Address: \_\_\_\_\_  
\_\_\_\_\_

(e) Monthly Income: Gross salary: RM \_\_\_\_\_ Net salary: RM \_\_\_\_\_

**\* If not self employed, the Company may apply to your Employer for confirmation.**

(f) Other monthly income (e.g. overtime, allowances, bonus, etc) RM \_\_\_\_\_

(g) Current deductions:

(i) Car Loan \_\_\_\_\_ (ii) Personal Loan \_\_\_\_\_ (iii) Housing \_\_\_\_\_

(iv) Co-operative \_\_\_\_\_ (v) Others \_\_\_\_\_

**(Please give full details of housing/personal/car loan, if any – (amount of loan taken, balance outstanding, period of loan, remaining loan period, monthly repayment)**

(h) Spouse's income details: Gross salary/Net salary: RM \_\_\_\_\_/RM \_\_\_\_\_

## 5. GENERAL

(a) Do you or your spouse have an existing loan with the Company? If so, please state:

Account No: \_\_\_\_\_

(b) Are you a guarantor for any borrower of the Company? If so, please state:

Account No: \_\_\_\_\_ Name of Borrower: \_\_\_\_\_

## 6. DOCUMENTS REQUIRED TO BE SUBMITTED BY YOU

**To ensure that your application is processed by us expeditiously, please enclose the following:-**

1. For salaried earners: Certified true copies of monthly salary slips (*6 months*), certified true copy of latest CP8a & copy of latest EPF Statement  
(In the event of any delays in processing, e.g. related to MDTA approval, you may be further required to submit a certified true copy of your latest salary slip.)
2. For businessmen: Certified true copies of financial statements (*last 3 years*) and latest Borang BE
3. Certified true copies of spouse's latest monthly salary slips (3 months)
4. Photocopy of title deed
5. Sale & Purchase Agreement (Original plus one copy)
6. Certified true copy of applicant's Mykad (2 copies)
7. Copy of approved building plans, cadastral survey plans and deposited plan. (A1 sizes)
8. Certified true copy of Occupation Permit (if available)
9. Supplementary Agreement/Upgrading (if applicable) (Original plus one copy)
10. Statutory Declaration to be executed by the applicant declaring that he/she is aware of his/her rights to void the Supplementary/Upgrading Agreement but elects to affirm it (if applicable)
11. Certified true copy of Ministry of Housing's approval letter (if applicable)
12. Certified true copies of Vendor's Mykad (if buying from an individual) (2 copies)
13. **\*Processing fee of RM150.00 and Bankruptcy Search fee of RM50.00 per applicant** (*covering bankruptcy searches on applicant(s), vendor(s), guarantor(s), etc.*). Please pay by cheque/money/postal order if application is submitted through the post. Cash payment for the same can also be made at our Company's collection counters in Kuching. **\*(wef 1/6/2018)**
14. Employer confirmation letter

**7. DECLARATION**

- (a) I/We understand that the loan processing fee and bankruptcy search fee are not refundable
- (b) I/We agree that this application is accepted on the understanding that approval is not guaranteed and your Company may reject the application without assigning any reason.
- (c) I/We agree that your Company may at its absolute discretion vary all or any terms of the loan requested in this application.
- (d) I/We agree that any misrepresentation of facts herein contained shall entitle your Company to recall the loan.
- (e) I/We agree that any building inspections conducted by your authorized officer/agent are for the sole benefit of your Company and under no circumstances will they be construed as supervision on my/our behalf.
- (f) I/We confirm that I am/we are not declared bankrupt, and I/we have no outstanding or impending judgments against me/us.
- (g) In connection with this application I/we hereby authorize your Company or your representative to obtain/give the relevant information from/to any source.
- (h) I/We confirm that all the above information is correct and true to the best of my/our knowledge and belief and agree that this declaration shall form the basis of the Loan Agreement.
- (i) I confirm that there are no legal proceedings, suits or actions of any kind (whether criminal or civil) against me, or any related companies.

Signature of Applicant : \_\_\_\_\_

Name : \_\_\_\_\_

NRIC No. : \_\_\_\_\_

Date : \_\_\_\_\_

